ALLERTHORPE PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON

16th September 2026

AT 7.15pm AT ALLERTHORPE VILLAGE HALL

Present – Cllrs Stageman, Butler, Wright & Bennett and Gamble from item 5. Clerk/RFO – Ruth Jackman CiLCA.

Also, present Ward Cllr West & two members of public up to item 5

1. **To receive apologies –** Cllrs Sutton & Wilkinson
2. **To receive any Declaration of Pecuniary or Non-Pecuniary Interest** – none declared
3. **To agree to open the meeting to**
   a. **members of the public –** nothing raised
   b. **Ward Councillors –** Ward Cllr West reported back on resident request for path from village to Lakeland Park, lack of footfall makes it unviable for East Riding of Yorkshire Council to fund. Footway improvements from Hodsow roundabout to the village are included in this plan Pocklington LCWIP inc Appendices 2024-34.pdf however a question has been raised as to whether improvements could be made to 2 sections that could be widened using the verge and if there would be funding available for it. Village footway inspection – still waiting response. Roundabout sign (now completely missing) has been reported along with cyclist sign that is facing hedge. Average speed data has been requested for vehicles coming through the village.

   Ward Cllr West left the meeting
4. **To agree the minutes to the meeting held on 22nd July 2026 –** agreed, signed by Cllr Stageman
5. **To co-opt a Councillor & receive Acceptance of Office –** resolved, Cllrs Bennett & Gamble signed acceptance of office forms & joined the meeting
6. **To note the Clerk's report - HMRC/PAYE** – nothing to update, still outstanding, unable to set up direct debit for HMRC/PAYE until this is sorted. **Internal audit report actions** – visit to Beverley archive needed for old AGAR forms, internal control document to finish, website accessibility check to do & data audit is ongoing. **Village Hall title deeds transfer** – nothing to update. **Autospeed watch camera** – application regarding location submitted in February to ERYC, was unsuccessful (a lot of applications had been submitted). The application form is ready to submit as soon as the next round opens, and the funding application is completed and will be ready to submit once ERYC agree the application (this agreement has to be recorded on the funding application).
7. **Finance**
   a. **To check & sign bank reconciliation, bank balance £16,430.95 on 1st September –** checked, signed by Cllr Butler
   b. **To note payments, listed below –** noted, signed by Cllrs Butler & Stageman

Signed

c. **To approve clerk expenses, listed below –** approved, signed by Cllrs Butler & Stageman

d. **To consider & agree for Painless Payroll to complete The Pensions Regulator return for £20** – agreed

e. **To note the Local Government Services pay agreement 2026/27. (Increase of 3.3%/59p per hour). Back dated to 1st April 2026 –** noted

f. **To agree increase in clerk SLCC membership of £21.45** – agreed

g. **Review budget spent to date –** reviewed, no concerns

8. **To agree for the Chair to sign the letter of engagement for the internal auditor for 2026/27 –** agreed, signed by Cllr Stageman (Andromeda Admin £175)

9. **To agree to the Clerk signing the Street Lighting Service Level Agreement (SLA)** – agreed

10. **To discuss & agree actions regarding Parish News –** agreed response to be sent

11. **To consider the addition of a Bleed Kit to the defibrillator cabinet** – agreed to purchase & place on the register

12. **Update from Soay Liaison representatives -** Battery storage now commissioned & online, work is being done to look at ways to reduce the background noise that is coming from the units. Some work was delayed due to bird nesting session

13. **Planning**

To note submission & decision received for -

26/01832/PLF | Erection of two storey extension to rear with associated alterations and application of render to existing dwelling following demolition of existing conservatory | Farthings Main Street Allerthorpe East Riding Of Yorkshire YO42 4RW
26/01625/PLF | Erection of detached garage | Dunford House Waplington Lane Allerthorpe East Riding of Yorkshire YO42 4RW – submitted as no observations. Approved with 4 conditions

To note decisions for -

26/01625/PLF | Erection of detached garage | Dunford House Waplington Lane Allerthorpe East Riding Of Yorkshire YO42 4RW - application withdrawn

14. **To note correspondence – listed below not covered by agenda items (previously emailed to Councillors) & agree any actions –** none required

15. **To confirm the date & time of the next meeting & receive any agenda items for it**
Wednesday 13th January – budget & precept
(Wednesday 18th November Councillor training event starts 7pm)

Future dates agreed as Wednesday 17th March, 19th May

Meeting closed 8.55pm

Signed **Date 13th January 2027**

Correspondence 23rd July to 9th September

July 23rd – Scoping Consultation for the new East Riding Local Plan
August 7th – ERNLLCA newsletter
25th – Stop Londesborough Solar Farm
Town & Parish Councillors Bulletin

September 9th – ERNLLCA training courses/dates

Payments (excluding VAT) from 23rd July to date

Salary July	redacted
Painless Payroll - June	14.00
Bank charges - June	7.00
Painless Payroll - July	14.00
Village Hall rental - July	25.00
Salary August	redacted
Painless Payroll - August	14.00
Bank charges - July	7.00

Clerk expenses (excluding VAT)

Printing July & August	14.75
Working from home allowance – August & September	52.00
Travel for laptop repair/upgrade	35.20

DRAFT