

Minutes of Allerthorpe Parish Council Meeting
held on Wednesday 10th September 2025 at 7.15pm

Allerthorpe Village Hall

Present: Cllrs Stageman (Vice Chair), Butler, C Mace, L Mace, Wright & Clerk to the Parish Council– Ruth Jackman (ILCA/PIALC) and Ward Cllr Cary

1. **Welcome & to receive apologies** – received from Cllrs Sutton & Wilkinson. Cllr Stageman took the chair
2. **To agree to open the meeting to**
 - a. **members of the public (up to 15 mins)** – none present
 - b. **Ward Councillors (up to 10 mins)** – reported back about the recommendations for the Ward Boundary Changes from May 2027
3. **To receive any Declaration of Pecuniary or Non-Pecuniary Interest** – none declared
4. **To agree the minutes to the meeting held on 18th June 2025** – agreed, signed by Cllr Stageman
5. **To note the Clerk's report - SID's** – expression of interest form & map submitted 17th March. Ward Cllr Paul West is looking into the lack of response. Thornton are still waiting for a response too. **Dot gov.uk emails** – still awaiting confirmation that 3 Cllrs have set theirs up, at present all email is being sent to gov & personnel email addresses for those Cllrs. One Cllr has issues with logging in, Clerk to log issue with support. Some issues have just arisen with **HMRC/PAYE** which I am trying to sort out – tried once (1 Hr on the phone) & failed security. Tried again to sort over the phone (50 mins). Still outstanding, unable to set up direct debit for HMRC/PAYE until this is sorted. **Internal audit report actions** – only action still to do is the minutes to go onto the website. (Took long enough to find some of them, some paper copies were missing). This is a lengthy process which either involves scanning in of each set of minutes or extracting the minutes out of files on the laptop or external hard drive. (This will more than likely involve an overtime payment). **Documentation** – the filing cabinet has been emptied. There is a box ready to go to Archive in Beverley, form to sign at this meeting. A lot of shredding has been done (lots of GDPR breaches). **Speeding/traffic** – asked the Police to attend to do checks in the village, I believe they have been, (although I have received nothing from the Police to confirm this). Traffic Management meeting with Cllrs to be arranged. (As a Parish Council we have no duties and/or powers regarding speeding & highways). **CILCA** – have started this training. Grant obtained for the qualification through SLCC Educational Trust for £450. There are other costs that I have so far paid for myself..
6. **Neighbourhood Watch – has there been any co ordinator come forward ? If not, to decide whether to cease membership** – Deferred to next meeting, to go into Parish Newsletter insert, Clerk to look at poster options for noticeboard & website
7. **Update from speedwatch group & discuss any actions required** – group is now active again in the village, aiming to do a couple of sessions a week. So far averaging around 10% of vehicles exceeding 36 mph as they pass the flashing speed sign from the A1079 direction. Meeting with Traffic Management to be arranged, confirm that Police will attend to do speed checks when they can
8. **To discuss the speed/size/load of farm vehicles coming through the village** – Clerk to look into contacting local National Farmers Union group
9. **To sign East Riding of Yorkshire Archives Service Deposit agreement form** – signed, Clerk to copy details of fallen for Cllr Stageman

Signed

10. Finance

- a. **To check & sign bank reconciliation, balance £12,818.51 as of 1st September 2025** – checked, signed by Cllr Stageman
- b. **To note payments listed below** – noted, invoices checked & signed by Cllrs Butler, Stageman & Wright
- c. **To approve Clerk expenses £42.88 (stationery & mobile phone top up)** – approved, but not signed so will be re-presented at next meeting
- d. **To note the Local Government Services pay agreement 2025/26. (Increase of 3.2%/56p per hour). Back dated to 1st April 2025** – noted
- e. **To decide on how much of the Clerks accrued overtime hours to pay** – agreed to pay 23 hrs
- f. **To review budget spent up to 31st August 2025** – reviewed
- g. **To discuss replacement noticeboard** – size, design etc discussed, Clerk to get quotes for next meeting
- h. **To discuss any projects to be included in the budget for 2026/27** – to continue to include budget for road safety & events. If there are any other projects to be considered, let the Clerk know

11. Planning

To consider any observations to submit regarding application

- a. **25/02132/PLF|Erection of a hip to gable extension increasing eaves and ridge height with dormer windows and roof lights at front and rear, erection of a two storey extension to side and single storey extensions to front and rear, following demolition of existing garages, extensions and bay window, application of render over plinth brickwork, and construction of connecting driveway|Airborne View Back Lane Allerthorpe East Riding of Yorkshire YO42 4RP** – agreed to submit no observations response

To note the comments/observations submitted for –

- a. **25/01685/STPLF Erection of a Battery Energy Storage System with access point, boundary fencing, landscaping and associated infrastructure including creation of new access track|Land West Of Waplinton Manor Waplinton Lane Allerthorpe East Riding of Yorkshire YO42 4RS** – objection submitted 14th July 2025
- b. **25/01321/STPLF Construction and operation of a Battery Energy Storage Facility (BESS) and 20.0m high telecommunications mast with associated infrastructure, fencing, access tracks, cable corridors and landscaping|Land North of Ryedale Farm Seaton Common Lane Melbourne East Riding of Yorkshire YO42 4ST** – no observations submitted 18th July 2025
- c. **25/01814/PLF Erection of two storey extension to side and rear, porch to front; alterations to windows and doors; and construction of hardstanding area to extend existing driveway (Revised scheme of 24/03609/PLF)|Dunford House Waplinton Lane Allerthorpe East Riding of Yorkshire YO42 4RW** – no observations submitted 13th August 2025
- d. **25/02015/PLF Siting of a replacement lodge and construction of decking|Conifer Lake Carp and Coarse Fishery Melbourne Road Allerthorpe East Riding of Yorkshire YO42 4RL** - no observations submitted 13th August 2025

Signed

To note decision for –

- a. **25/01306/PLF** | Erection of single storey extensions to side and rear following demolition of existing outbuildings, and erection of porch to front | **4 Greenhills Cottages Main Street Allerthorpe East Riding of Yorkshire YO42 4RN** – granted with 3 conditions
- b. **25/01522/PLF** | Erection of a two-storey rear extension following demolition of existing conservatory and rendering of existing dwelling | **Farthings Main Street Allerthorpe East Riding of Yorkshire YO42 4RW** – granted with 4 conditions
- c. **25/00852/STPLF** | Construction and installation of a **Battery Energy Storage Facility with associated infrastructure, access, landscaping and buried cable grid connection route** | **Land West of Tara Melbourne Road Thornton East Riding of Yorkshire YO42 4RJ** – granted with 20 conditions

To note –

- a. **24/00390/PLF Allerthorpe Golf & Country Park** – Appeal has come back as allowed
- 12. To agree on content for next Parish News** – neighbourhood watch co Ordinator appeal, speedwatch volunteers, work taking place around traffic/speeding, reminder about bonfires – neighbours & wildlife
- 13. To adopt the following**
 - a. **IT policy** - adopted
 - b. **Email protocol** - adopted
- 14. Update on Village Hall transfer** – identity checks being done before proceeding further
- 15. To confirm the dates of the next meeting & receive any agenda items for the next meeting**
Wednesday 19th November - Draft budget setting
Further dates set as – 14th January 2026, 20th May 2026

Meeting closed 8.30pm

Signed

Date 19.11.2025

Payments (excluding VAT) From 24th June to date

HMRC/PAYE Q1	269.98
Clerk salary including working from home allowance - June	366.65
Village hall rent for June meeting	25.00
Painless Payroll	14.00
Bank Charges June	6.00
Clerk salary including working from home allowance – July	297.40
Painless Payroll	14.00
Bank charges July	6.00
Clerk salary including working from home allowance - August	297.60
Painless Payroll	14.00
Bank charges August	6.00