

ALLERTHORPE PARISH COUNCIL

MINUTES OF THE MEETING HELD ON 14th January 2026

AT 7.15pm AT ALLERTHORPE VILLAGE HALL

Present – Cllrs Wilkinson (Chair), Stageman, Butler, C Mace & Sutton. Clerk – Ruth Jackman
ILCA/PIALCA.

Members of public 2

1. **Welcome & to receive apologies** – received from Ward Cllrs Hammond, West & Cary
2. **To agree to open the meeting to**
 - a. **members of the public** – mentioned about speed of cars from the village out towards Melbourne
 - b. **Ward Councillors** – not present. Ward Cllr West confirmed pavements have been reported to East Riding of Yorkshire Council
3. **To receive any Declaration of Pecuniary or Non-Pecuniary Interest** – none received
4. **To agree the minutes to the meeting held on 19th November 2025** – agreed, signed by Cllr Wilkinson
5. **To co-opt a Councillor** – no applications. Cllr Stageman to put into Parish insert
6. **To note the Clerk's report - HMRC/PAYE** – nothing to update, still outstanding, unable to set up direct debit for HMRC/PAYE until this is sorted. **Internal audit report actions** – minutes still to do – have a few spare hours saved to start on this, after prep for this years internal audit has been completed. **Village Hall title deeds transfer** – nothing to update. **Pavements** – nothing to update.
7. **Finance**
 - a. **To check & sign bank reconciliation, balance £14852.72 as of 1st January 2026** - checked, signed by Cllr Stageman
 - b. **To note payments, listed below** - noted, signed by Cllrs Stageman & Butler
 - c. **To approve Clerk expenses – stationery £13.78 & CiLCA training £50** – approved, signed by Cllrs Stageman & Butler
 - d. **To decide on replacement bank signatory** – resolved to leave with just 2 at present
 - e. **To note increase in bank charges by £1 a month from February** - noted
 - f. **To consider joining Valewatch** – resolved not to join
 - g. **To agree budget for 2026/27** – agreed as £16,283
 - h. **To agree precept demand for 2026/27** – resolved to remain as last year £15,000. Due to a drop in the tax base there will be a small increase, for a Band D this will be 60p for the year

Signed

8. Planning

To note decisions for -

- a. [25/03089/PLF | Erection of two storey extension to front, single storey extension to side, first floor extension with covered balcony to side and conversion of existing integral garage to form additional living accommodation | Halcyon View Melbourne Road Allerthorpe East Riding Of Yorkshire YO42 4RL](#) – Granted with 3 conditions
- b. [25/00688/CM | Variation of Condition 12 \(acoustic fence\) of planning permission 22/00624/CM \(Erection of wash plant at existing concrete mixing plant and associated bunds\) to allow for the removal of the acoustic fence from the requirements of the condition | Ashcourt Concrete Limited Concrete Batching Plant Pocklington Airfield Industrial Estate Avro Road Barmby Moor East Riding Of Yorkshire YO42 1DR](#) – Granted with 17 conditions
- c. [25/01321/STPLF | Construction and operation of a Battery Energy Storage Facility \(BESS\) and 20.0m high telecommunications mast with associated infrastructure, fencing, access tracks, cable corridors and landscaping | Land North Of Ryedale Farm Seaton Common Lane Melbourne East Riding Of Yorkshire YO42 4ST](#) – Granted with 26 conditions
- d. [25/02926/PLF | Erection of a detached garage/carport to front | Old Granary Main Street Allerthorpe East Riding of Yorkshire YO42 4RW](#) – Granted with 3 conditions

9. To discuss & agree actions for the highway items below

- a. **Upgrade terminal signs to have backing boards** – resolved to request these
- b. **Village gateways** – resolved to leave for now
- c. **Community speedwatch permanent signs** – these are not permitted by East Riding of Yorkshire Council
- d. **Auto speedwatch cameras** – resolved that clerk to start application process when paperwork is available
- e. **Any other items from traffic management meeting in October** – none at present

10. To adopt

- a. **new disciplinary policy & procedure** - resolved

11. To confirm the date & time of the next meeting & receive any agenda items for it

Wednesday 20th May 2026 – Annual Parish Meeting 7pm
 & Annual Parish Council Meeting 7.15pm

Future date agreed as Wednesday 19th August, Wednesday 18th November, Wednesday 13th January 2027, Wednesday 19th May 2027

Meeting closed 8.15pm

Signed

Date 20th May 2026

Payments (excluding VAT) from 20th November to date

SLCC membership (share of)	41.80
Clerk salary including working from home allowance - November	306.40
Painless Payroll	14.00
Bank Charges November	6.00
Village Hall rental November	25.00
Parish Noticeboard Company	1815.00

Clerk salary including working from home allowance – December	377.85
HMRC/PAYE Q3	255.89
Scribe accounting package	154.80
Painless Payroll	14.00
Bank charges December	6.00

Budget 2026/27

Admin £9733

Grants £1000

Events £500

Contingency £500

Facilities £1550

Election costs (Ear Marked Reserve) £3000

Signed

DRAFT