



**TO ALL COUNCILLORS  
YOU ARE HEREBY SUMMONED TO A MEETING OF  
ALLERTHORPE PARISH COUNCIL  
To be held on Wednesday 20<sup>th</sup> May 2026  
at 7.15pm in Allerthorpe Village Hall**

**THIS IS AN OPEN MEETING AND MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND  
IT IS POSSIBLE THAT THIS MEETING MAYBE RECORDED AND/OR FILMED**

**AGENDA**

- 1. To receive nominations & elect a chair**
- 2. To receive Acceptance of Office from the Chair**
- 3. To receive apologies**
- 4. To receive nominations & elect a vice chair**
- 5. To receive report from the Chair**
- 6. To receive any Declaration of Pecuniary or Non-Pecuniary Interest**
- 7. To agree the minutes to the meeting held on 14<sup>th</sup> January 2026**
- 8. To agree to open the meeting to**
  - a. members of the public (up to 15 mins)**
  - b. Ward Councillors (up to 10 mins)**

**(No resolutions will be made on points raised that are not otherwise on the agenda, items can be placed on a future agenda)**

- 9. To co-opt Councillors**
- 10. To review the following**
  - a. Standing Orders**
  - b. Financial Regulations**
  - c. Code of Conduct**
  - d. Grant Policy**
- 11. To review the asset register**
- 12. To agree 2 councillors as ERNLLCA representatives**
- 13. To review councillors on outside bodies and agree any changes, if needed**
- 14. To review Personnel Committee members**
- 15. To adopt**
  - a. risk management document**
- 16. To note the Clerk's report**

## 17. Finance

### Year 2025/26

- a. To check & sign bank reconciliation, to 31<sup>st</sup> March 2026. Bank balance £13,544.32
- b. To note payments, listed below
- c. To review budget spent

### Year 2026/27

- a. To check & sign bank reconciliation, bank balance £19,649.76 on 1<sup>st</sup> May
- b. To note payments, listed below
- d. To decide on replacement bank signatories
- e. To approve clerk expenses, listed below
- f. To approve renewal of insurance with Zurich at £300
- g. To consider ear marking some reserves for replacement of defibrillator

## 18. Annual Governance & Accountability Return 2025/26

- a. To receive Internal audit report and note any actions required
- b. To agree and sign Annual Governance Statement section 1
- c. To agree and sign Accounting Statement section 2
- d. To sign notice of exemption statement
- e. To note dates of Notice of Public Rights
- f. To note other documents required under the Transparency Code

## 19. Planning

To decide on observations/comments for

[26/01010/VAR | Variation of Condition 13 \(Approved Plans - Site Plan and Drainage Details\) of planning permission 23/03834/PLF \(Erection of a four-storey office building, installation of rooftop PV panels and associated infrastructure\) to allow update to drainage strategy condition to be revised to align with the updated design | Land East Of Bond International Limited Pocklington Airfield Industrial Estate Halifax Way Barmby Moor East Riding Of Yorkshire YO42 1NR](#)

To note observations/comments submitted for

[26/00743/PLF | Erection of detached dwelling with associated access and works | Land West Of 1 Greenhills Cottages Main Street Allerthorpe East Riding Of Yorkshire YO42 4RN – submitted as not in support](#)

To note decisions for -

[25/03545/TCA | ALLERTHORPE CONSERVATION AREA - Re-pollard 1 no. Willow tree \(T1\) by 3 metres to previous pollard points to prevent limb failure onto road/drive/pavement; Crown reduce 1 no. Cherry tree \(T2\) by 1.5 metres horizontally back from the road to nearest growth points to prevent encroachment onto path/road, reduce by 1.5 metres in height to allow light in, and crown lift to 2 metres to allow access underneath; Crown reduce 1 no. Beech tree \(T3\) by 1.5 metres horizontally back from the road to nearest growth points to prevent](#)

encroachment onto path/road; Crown reduce 4 no. Silver Birch trees (T4, T5, T6 & T7) as illustrated to reduce limb weight and sail in order to minimise risk of damage to children and children's play area | Ravensworth Main Street Allerthorpe East Riding Of Yorkshire YO42 4RW – no objections - granted

20. To approve work to Clerk laptop – upgrade of Ram, M365 business set up (estimate £189.98 + Microsoft 365 £10.49 a month or an annual fee)
21. To discuss the option of whole council training from ERNLLCA or other training
22. Village Hall
  - a. To consider & agree grant application
  - b. Trustees & Treasurer required (Cllr Sutton)
23. To decide whether write to UK Visas and Immigration using the Gov.uk online process to inform in an 'official' capacity, the suspicions of misdescription of work permit requirements in relation to the employment of 100 Bulgarian Soay/Sunotec Construction Workers (Cllr Mace)
24. To discuss whether to investigate installing further streetlamps on Main Street (Cllr Sutton)
25. To decide whether to write to EYRC Road Dept to ask that they review the 'footpath' alongside the road from Allerthorpe to the roundabout. As mentioned to the Cllr Paul West previously, there is a 150m section that is not kerbed and presents a road safety hazard to pedestrians. The road verge in this area is also crumbling and badly potholed (Cllr Mace)
26. To decide whether write to ERYC Roads Dept to ask that they install a yellow painted lockable height restriction 'gate' at the disused road nub next to the roundabout. This will deter travellers from breaking in and squatting on the road and footpath (Cllr Mace)
27. To confirm the date & time of the next meeting & receive any agenda items for it  
Wednesday 19<sup>th</sup> August

Future dates agreed as Wednesday 18<sup>th</sup> November, Wednesday 13<sup>th</sup> January 2027, Wednesday 19<sup>th</sup> May 2027

Signed

Date 13<sup>th</sup> May 2026

*R Jackman*

Clerk to the Parish Council (ILCA/PIALC)

clerk@allerthorpeparishcouncil.gov.uk

[www.allerthorpeparishcouncil.gov.uk](http://www.allerthorpeparishcouncil.gov.uk)

**Payments (excluding VAT) from 14<sup>th</sup> January to 31<sup>st</sup> March**

Painless Payroll December	14.00
Clerk salary including working from home allowance - January	306.40
Painless Payroll January	14.00
Bank Charges	6.00
Village Hall rental January	25.00
Clerk salary including working from home allowance – February	306.40
Defib pads	61.99
Bank charges	6.00

Painless Payroll February	14.00
Clerk salary including working from home allowance - March	306.40
HMRC/PAYE Q4	229.80
Bank charges	7.00

**Payments (excluding Vat) from 1<sup>st</sup> April to date**

Painless Payroll March	14.00
Parish Online – website & old domain	332.50
ICO annual fee (direct debit)	47.00
ERNLLCA membership	304.51
Elkerlodge Services Ltd – internal audit	210.00
Clerk salary - April	357.05
Painless Payroll April	14.00
Bank charges	7.00
Plants (Allerthorpe Parochial Church Council)	61.00

**Clerk expenses (excluding VAT)**

Printing January	9.00
Printing February	5.75
Printing March	4.75
Printing April	12.25
2 <sup>nd</sup> class stamp for VAT form 126	0.91
Working from home allowance – April & May	52.00
Travel – Autospeed watch research	7.65
Travel – Archives Beverley	25.20